



Short Sale Pre-Qualification Questionnaire

Date Interviewed: _____

Homeowner Info

Owner(s): _____

Married? N Y Note: _____

Property Address: _____

Telephone H: _____ W: _____ C: _____

Email Address: _____ Last four digits of Social Security #: _____

How did you hear about us? _____

Referred by agent? N Y If yes, agent name: _____ Is agent keeping listing: N Y

Property Info

Home previously on the market? N Y If so, how long? _____ Price? _____

Previous MLS# _____ (attach previous MLS sheet)

Is property occupied: N Y Note: _____ Address if not living in property: _____

Loan/Lien Info

Mortgage Company: 1st _____ 2nd _____ Type of Loan FHA CONV VA

Loan # (if known): 1st _____ 2nd _____

Primary name on loan: _____ Secondary: _____

How much owed: 1st \$ _____ 2nd \$ _____

Do you have a copy your most recent mortgage statement? N Y If so, send to us.

Is the mortgage past due? N Y If so, how many months? _____

Is there a foreclosure date set: N Y If so, date = _____

Do you have copies of the foreclosure paper work: N Y If so, send to us.

Is there a bankruptcy or other lien(s) on property? N Y If so, type/lien holder?

Have you requested any re-financing/loan modifications with your lender? N Y

Is there an HOA: N Y If so, Name/Amt/When due: _____

Hardship Info

Reason for Default: Divorce Death Medical Job Transfer Loss of Income Increased Expenses Other

Do you want to stay in your home (not sell)? N Y Note: _____

What will you do after you sell? _____

Notes for Hardship Letter:

_____ I can no longer afford to make the mortgage payments on this home. I have to sell my home and based on the market conditions, I have no alternative but to seek a short sale.